

Sample Contract Recommendations

It is best to consider having the following items in your contract:

- **Parties involved**
 - This should include the private or public party that you are working with as well as yourself/ your company
- **Scope of Services**
 - This should include:
 - The type of work you will be providing for the client
 - The customer goals
 - An agreement term stating that the client understands that when working with animals there is always the possibility that they may escape their designated area and may eat wanted vegetation
- **Terms of agreement**
 - This should state how long your contract is in effect for. Most terms of agreement are anywhere from 1-3 years with may include extension clause depending on the client
- **Compensation and Payment**
 - Your contract should clearly outline how you expect to be compensated
 - Will you ask for a deposit or will you be compensated only after the work has been completed?
 - This portion of the contract also should state the amount of days the client has to pay you. This often comes in the form of a net 10, net 30 or net 60.
- **Insurance**
 - Your contract should clearly state the amount of insurance you will carry for your clients job
- **Termination of Contract**
 - You should have a plan in your contract in the event that you or your client would like to terminate the contract.
- **Damage or loss**
 - Your contract should state who is responsible for damage or loss to livestock or property
- **Signatures**
 - All parties involved should sign the contract once all the details are agreed upon.

Have an attorney review your standard contract prior to using it.

- Once you have established a standard contract that will be used, it is best practice to have an attorney review it. Your attorney will ensure that the contract you have created is a legally binding contract that protects you as a business owner.

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University policy is intended to be consistent with the provisions of applicable State and Federal laws.

Inquiries regarding the University's equal employment opportunity policies may be directed to: UCANR, Affirmative Action Compliance and Title IX Officer, University of California, Agriculture and Natural Resources, 2801 Second Street, Davis, CA 95618, (530) 750-1343. Email: jsafox@ucanr.edu.

Website: http://ucanr.edu/sites/anrstaff/Diversity/Affirmative_Action/.

This policy statement supersedes the UC ANR Nondiscrimination and Affirmative Action Policy Statement for University of California Publications Regarding Program Practices dated July 2013.

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